

ODP-81-042
13 January 1981

MEMORANDUM FOR: Deputy Director for Applications, ODP
Deputy Director for Processing, ODP
Chief, Special Projects Staff, ODP
DDO ADP Control Officer
NPIC ADP Control Officer
ORD ADP Control Officer

STAT FROM :
Policy and Plans Group, Management Staff, ODP
SUBJECT : Xerox Corporation Capabilities Briefing

1. The Xerox Corporation has requested an opportunity to present a capabilities briefing to this Agency. Specifically, the briefing will focus on the ETHERNET system which includes electronic mail, electronic filing and printing; word, record and data processing, and point to point communications.

2. Xerox has also indicated a willingness to discuss other topics of interest and to design the briefing to meet our needs. In order for Xerox to propose a more useful agenda, we would appreciate a list of any additional topics of interest to your office by 21 January 1981. Also, so we may plan the date and location, please provide the estimated number of attendees from your component.

3. When the final schedule is determined, we will, of course, notify you of the date, time, and location of the briefing. Please direct any questions you may have to the undersigned on

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cc: SPD/ODP
ED/ODP
DDA/D/ODP
C/PD/OL

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Approved For Release 2004/05/05 : CIA-RDP84-00933R000100010067-9

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